**DESCRIPTION OF ORGANIZATION**

**IN CHARGE OF THE PROJECT**

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| **The present call makes no specifications as to the format of this description. Its length however must be no more than five A4 pages, and its contents must address all the points listed under the following headings:**   1. Description of the organization:   a) Type  b) Legal form  c) Number and profile of staff  d) Number of volunteers  e) Characteristics of the external professional services required to carry out its activities   1. Description of the organization’s activity and track record: 2. Providing information on the main projects undertaken in the last five years, with dates. 3. Providing information on the main projects scheduled for the near- and mid-term future, with projected dates. |

**1 I DESCRIPTION OF ORGANIZATION**

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| --- | --- | --- | --- |
| **Name** |  | | |
| **Type** |  | | |
| **Legal form** |  | | |
| **No. of staff** |  | **No. of volunteers** |  |
| **Staff profile** |  | | |
| **Characteristics of external professional services required to carry out its activities** | | | |
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**2 I DESCRIPTION OF THE ORGANIZATION’S ACTIVITY AND TRACK RECORD**

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| **Description of the organization’s activity and track record providing information on the main projects undertaken in the last five years, with dates, and the main projects scheduled for the near- and mid-term future, with projected dates.** |
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